

How to set up myCHEP on your smart phones and tablets

Smart, simple and fast customer portal



With myCHEP, you can now manage your account from anywhere at anytime via smart phones, tablets and desktop computers. To set up myCHEP on your smart phone or tablet, follow these simple instructions below:

Getting started on myCHEP

To set up your account with myCHEP, call CHEP Customer Service on **13 CHEP (13 2437)** and provide the following information:

- + Your account number. If you need to access multiple accounts, please provide all of these numbers during set up
- + Contact name ie John Smith
- + Contact email address
- + Contact phone number

myCHEP browser requirements

For optimum performance, we recommend the following browsers:

- + Safari (preferred for Apple)
- + Google Chrome (preferred for Android)

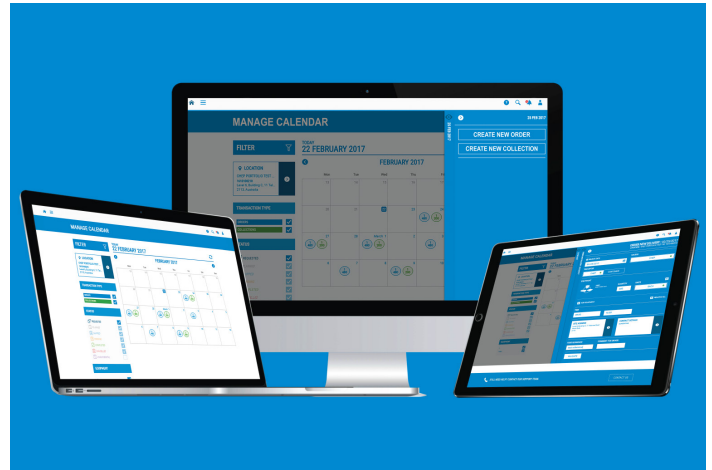
Most devices will already have one of these available. If not, these browsers can be accessed for free via the Apple Store (also known as the Apps Store).



Safari




Google Chrome



Setting up myCHEP on your smart phone or tablet

- + In your browser window type in **my.chep.com**
- + The following login screen will appear:

- + Enter your username. This will start with “:pp-.....”.
- + Enter your password
- + If you do not know your username or password please contact CHEP Customer Service on **13 CHEP (13 2437)**
- + Select Login
- + When the page opens, you then need to save the page as a link to the phone or tablet screen by tapping on the share icon 
- + Select “Add to Home Screen”

For more information on myCHEP and to access additional training resources, visit:

www.chepedia.chep.com/training-support/mychep/